



### Applicant Information

1. Applicant Name:
2. Cell Phone: Other:
3. Email Address:
4. Current Address:
5. City: State: Zip: Country:
6. How were you referred to Canas Tennis:

### Employment Positions

1. Position(s) applying for:
2. Temporary work – such as summer or holiday work? [  ] Yes or [  ] No
3. Regular part-time work? [  ] Yes or [  ] No
4. Regular full-time work? [  ] Yes or [  ] No
5. What days and hours are you available for work:
6. If applying for temporary work, when will you be available:
7. If hired, on what date can you start working:
8. Can you work on the weekends? [  ] Yes or [  ] No
9. Can you work evenings? [  ] Yes or [  ] No
10. Are you available to work overtime? [  ] Yes or [  ] No

### Personal Information:

1. Have you ever applied to / worked for Canas Tennis before? [  ] Yes or [  ] No
2. If yes, please explain (include date):
3. Do you have any friends or relatives working for Canas Tennis? [  ] Yes or [  ] No
4. If yes, state name & relationship:
5. If hired, would you have transportation to/from work? [  ] Yes or [  ] No
6. Legal right to work in the United States? [  ] Yes or [  ] No
7. If hired, would you be able to present evidence of your U.S. Citizenship, residence or proof of working permit:
8. If hired, are you willing to submit to and pass a controlled substance test: [  ] Yes or [  ] No
9. Have you ever been convicted of a criminal offense: [  ] Yes or [  ] No  
If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case:

*(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)*



## Education, Training and Experience

### High School:

1. School name:
2. School address:
3. School city, state, zip:
4. Number of years completed: Did you graduate?  Yes or  No
5. Degree / diploma earned:

### College / University:

1. School name:
2. School address:
3. School city, state, zip:
4. Number of years completed: Did you graduate?  Yes or  No
5. Degree / diploma earned:
6. Do you speak, write or understand any foreign languages?  Yes or  No  
If yes, describe which languages(s) and how fluent of a speaker you consider yourself to be:
7. Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us:  Yes or  No - If yes, please explain

### Employment History

1. Are you currently employed:  Yes or  No
2. If you are currently employed, may we contact your current employer:  Yes or  No

Below, please describe past and present employment positions, dating back five years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.**

- Name of Employer:
- Name of Supervisor:
- Telephone Number:
- Business Type:
- Address:
- City, State, Zip, Country:
- Length of Employment (Include Dates):
- Position & Duties:
- Reason for Leaving:
- May we contact this employer for references?  Yes or  No
  
- Name of Employer:
- Name of Supervisor:



- Telephone Number:
- Business Type:
- Address:
- City, State, Zip, Country:
- Length of Employment (Include Dates):
- Position & Duties:
- Reason for Leaving:
- May we contact this employer for references?  Yes or  No
  
- Name of Employer:
- Name of Supervisor:
- Telephone Number:
- Business Type:
- Address:
- City, State, Zip, Country:
- Length of Employment (Include Dates):
- Position & Duties:
- Reason for Leaving:
- May we contact this employer for references?  Yes or  No

**Please Read and Initial Each Paragraph, then Sign Below**

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by this company, terms for my immediate expulsion from the company. \_\_\_\_\_

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or Canas Tennis. \_\_\_\_\_

I permit Canas Tennis to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release Canas Tennis, my former employers & all other persons, corporations, partnerships & associations from any & all claims, demands or liabilities arising out of or in any way related to such examination or revelation. \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

*Please ensure to attach this form along with your resume when emailing it to us at [info@canastennis.com](mailto:info@canastennis.com)  
Thank you!*